

ELIGIBILITY

1. Crafter sellers must be current members of the Sierra Quilt Guild.
2. Items must be handmade or hand embellished by the member.
3. Your crafter # is assigned by the Boutique
4. We ask that you volunteer at least 4 hours.

PRICING

1. Prices must be rounded to the nearest dollar or half dollar (i.e. \$1.00 or \$1.50)
2. The Guild retains a 20% commission.

PRICE TAGS

1. Each item submitted for sale must have a completed price tag securely attached.
2. Only 2-part price tags provided by the boutique are acceptable (Available at Quilt Guild meetings)
3. Tags must be sewn, tied, or safety pinned to the items.
4. No straight pins.

FILLING OUT PRICE TAGS

1. Both upper and lower parts of the tags must be printed legibly in blue or black ink.
2. Print your crafter # on the top line, followed by a hyphen and the item #(i.e. 99-1). Each item has the Crafter # and a different Item #, matching the Inventory List.
3. Be sure all your items match your Inventory List exactly.
4. The style and size part of the tag must be completed. Be sure top and bottom of tags are identical.

INVENTORY SHEETS

1. Inventory lists, application and instructions can be filled out by hand or typed. They can be found on the website at www.sierraquiltguild.com
2. The columns contain a sequential listing of items you are selling. Information on your inventory list should match the information on your price tags (crafter #-item #, description, and price).
3. Make copies of your lists for your records, and bring the originals to the boutique with your items at check-in. These will be retained by the boutique.

INVENTORY DISPLAYS

1. You may bring displays and props to be used with your items, but they must be discussed and approved ahead of time with the boutique chairperson.
2. Personal displays must be clearly labeled with your name, crafter # and phone #.
3. Merchandisers will display all items.
4. All of your items may not be kept altogether depending on how things are arranged to look best.
5. The Guild assumes no responsibility for loss, theft or damage to personal props.

QUILTS

1. Quilt dimensions must be written on the price tag.

CHECK-IN AND CHECK-OUT

1. Inventory items must be delivered to the boutique in the Sierra Bldg. on Thursday, 9/14 8:00am-12:00pm
2. Unsold items must be picked up on Saturday 9/16 between 5:00 -6:30p.m.